



FGCS Personal Electronic Devices Rules for Students

1. Student cell phones and other personal electronic devices (hereafter 'student devices') must be turned off or silenced at all times during the school day.
2. Student devices must be stored away in students' backpacks or in a container provided by the classroom teacher at all times during the school day. The only exception to this rule is that Level 4 (7th/8th grade) students may use personal devices during their lunch/recess period subject to the rules listed here.
3. Students may not have devices on their person or at their desks during any assessment or test, including state testing.
4. Students may not take photographs or record audio/video of anyone on school property during the school day or school-sponsored activities without express permission in advance by a teacher or administrator. This rule applies even if the individuals being photographed or recorded give their permission.
5. Students may not connect personal devices to the school network.
6. Students may not use personal devices to communicate with parents or guardians during the school day (8:50-3:20) with the exception that Level 4 students may use personal devices during their lunch/recess period only.
7. Students who violate rules governing student personal devices are subject to the following disciplinary responses:
 - a. First offense: Device is confiscated and stored in the school office. Students may pick up the phone at the end of the school day after reviewing these rules with an administrator. Parents will be notified.
 - b. Second offense: Device is confiscated and stored in the school office. Parents are notified to pick up the device at school. Students serve one lunch/recess detention.
 - c. Subsequent offenses: Device is confiscated and stored in the school office. Parents are notified to pick up the device at school. Student is required to check the personal device in and out of the school office at the start and end of school day for one week; if the student is a Level 4 student, they may not have access to their device during lunch/recess for one week. Parents are notified of these consequences.
 - d. **Note**: FGCS reserves the right to adjust these disciplinary responses based on circumstances - e.g., a first violation that involves bullying or harassment may result in more serious disciplinary action. **Repeated offenses after disciplinary consequences have been imposed may result in loss of the privilege to have a personal device at school.**